

How to Create and Review Wegmans Saved Lists

Follow these instructions to learn how to create, edit and review saved lists in your Wegmans account.

How to Create a Saved List

- 1. Log into your Wegmans.com account.
- 2. Click on your profile, then select *Saved Lists* (Figure 1).



Figure 1

3. Click Create New List (Figure 2).



Figure 2

4. A *List Name* box will appear (Figure 3).



Figure 3

5. Enter the list name, then click Create List (Figure 4).



Figure 4

Procurement Services



6. All lists created for the account will appear in the Save for Later Lists (Figure 5).

Account Details / Save for Later Lists Save for Later Lists		
	l∂	Cruate New List
List Name	Items	
Example List	0 items	Details
Porter	0 items	Details
South Lake	0 items	Details
😸 Hadiy	0 items	Details
Creekside	4 items	Details



How to Add Items to a Saved List

1. In the search bar, enter the desired product (Figure 6).

chips	Q
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Figure 6

2. View the search results that appear (Figure 7).



Figure 7



3. Hover over the heart icon (Figure 8).



Figure 8

4. You will see the message Add to Save for Later Lists (Figure 9).



Figure 9

5. Click the heart icon to add the item to your save for later lists, and select the list you want to save the item to (Figure 10).

Save for Later	
Example List	Edit
Porter	Edit
South Lake	Edit
Hadly	Edit
Creekside	Edit
test 1	Edit
Create a new list	
Enter New List Name	+

Figure 10

6. A checkmark will appear next to the list that you saved the item to (Figure 11).



Figure 11



7. A checked heart indicates that the item has been added to a saved list (Figure 12).

0	iostito	S	
	partiti Suret		
Tartitor	Croone To		
Chips, C	orn	una	
Price			
\$4.59/	ea (\$0.32/ou	nce)	/
14.5 our	nce		1
Q 128		C	



8. Note: while shopping, you may see several checked hearts. This means the items are added to a list. When you click on the checked heart, it will show what saved lists the item is added to (Figure 13).

•	•	oritos	•
		Size	
lassic	Doritos To Nacho Che	rtilla Chips,	170
	Price	leave, runcy a	120
e)	\$4.59 / ea	(\$0.31/ounce)	
-	15 ounce		
	Q 12B		Sho
	Save for Later		10
Exam	nple List	Edit	
Porte	er .	Edit	(\bullet)
Sout	h Lake	Edit	
Hadl	y	Edit	
✓ Cree	ekside	Edit	
test 1		Edit	
Create a r	new list		





How to Review a Saved List and Add Items to Your Cart

1. Click on your profile, then select *Saved Lists* (Figure 14).

reers	🛓 Hello, Tricia 🔻
\$	My Shoppers Club
圓	My Orders & Receipts
. 🗉	Saved Lists
Ś	Saved Recipes
گ	Profile
⋳	Change Password
\$	Notification Preferences
←	Sign Out
_	

Figure 14

2. All lists created for the account will appear in the *Save for Later Lists* (Figure 15).

Save	e for Later Lists		
	\triangleright		Create New List
	List Name	items	
8	Example List	7 Items	Details
8	Porter	0 Items	Details

Figure 15

3. Click *Details* for the list you want to review (Figure 16).



Figure 16



4. At the top, you have the options to edit the list name or to print the list (Figure 17).

xample List 👩 zait Name			his
C Rem Name	Current Price	Quantity	
Dairy			
Wegmans Cheese, Pepper Jack	52.69 / es	- 1 +	
Wegmans Sharp Cheddar Cheese	\$2.69 / or	- 1 +	
Grocwry			
Toubitos Scoops Tortilla Chips, Corn	54.59 / ex	- 1 +	
More Departments			
Wegmans Ginger Ale	53,49 / 10	- 1 +	
Margherita Stick Papperoni	\$11.49 / Ib	0.2516. 🎔	

Figure 17

5. At the top, check the *Item Name* box to select all items in the list (Figure 18).



Figure 18

6. You can also check the box next to each individual item to select it. After checking the desired items, choose to either *Remove from List* or *Add to Cart* (Figure 19).



Figure 19

7. Once all items are added to your cart, the checkout process will begin. Note: after you've added all items from your list to your cart, the saved list will still contain those items for future re-ordering. Be sure to go back and edit the saved list as needed.



Review to Wegmans Website for Additional Instructions

Refer to the <u>Wegmans website</u> for the following additional instructions to order groceries online:

- Review step-by-step instructions for placing an order.
- Watch the online shopping tutorial.
- Review the frequently asked questions.